



Quackers After School Club

## **Covid-19 - Risk Assessment**

**Date of Assessment: March 2022**

- \* KS1 and KS2 groups will distance to avoid congestion in the foyer.
- \* Parents will continue to collect children from outside the building. If parents need to speak to a member of staff they can enter through to the office.
- \* The daily check will be Covid-19 aware.
- \* Public Health posters / hand washing posters are displayed around the Club.

### **SESSION**

- \* On entering the building in key stage groups, KS1 will enter first and wash hands in the toilet area. KS2 will wash hands at the end of the main room.
- \* During the session stringent hygiene routines will be adhered to both child's personal care.
- \* Children will be supported in understanding the part they need to play in keeping themselves safe and healthy.
- \* Staff will be aware that children's mental health and the importance of supporting them.
- \* Windows will be open in the building at all times to provide ventilation.
- \* Parents are asked to keep their child at home if they have a temperature and/or suspect they may have Covid-19.
- \* Staff will check a child's temperature if they have any concerns.

### **STAFF**

- \* All staff need to adhere to our Covid-19 Policy/Procedure and Risk Assessment.
- \* If they staff have any reason to suspect they have Covid-19 they should not come into work.

### **PPE**

- \* Other PPE is as normal, gloves and aprons.

### **CLEANING**

- \* Regularly used areas and equipment will be cleaned throughout the session.
- \* Disposable gloves need to be worn for cleaning and disposed of as necessary
- \* Wash hands after removing gloves.
- \* Where possible disposable cloths to be used for cleaning.

### **COMMUNICATION WITH PARENTS**

- \* As physical communication with parents will be limited key People/Staff and parents may need to communicate via email.
- \* Parents will be emailed any updates regarding Covid-19.

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Holbein Close, Black Dam, Basingstoke, RG21 3EX.

☎ 01256 413794 [littleducklings@ymail.com](mailto:littleducklings@ymail.com) [www.quackersafterschoolclub.org.uk](http://www.quackersafterschoolclub.org.uk)

Ofsted Registration: EY434782 Charity Registration: 1132767



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## **EMERGENCY SITUATIONS**

- \* If a child becomes ill with Covid-19 symptoms, they will be sent home to isolate following Covid-19 guidelines.
- \* If clinical advice is needed settling staff or parent should go online to NHS111 or call 111.

This Risk Assessment is subject to change at short notice.

Assessment carried out by:

Signed: \_\_\_\_\_

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