



Quackers After School Club

Student / Volunteer Policy

At Quackers we recognise that other people can help us to provide a rich and broad curriculum for our children, by contributing from their own skills, knowledge and interests to the activities of the group. It can also be beneficial to the children to receive the extra attention that having more adults in the session provides. We also recognise that we can provide a positive environment for Students engaged on childcare courses or on work experience to gain experience.

For this reason, Students and Volunteers are welcomed into Quackers on the following conditions:

- All Students / Volunteers wishing to work at Quackers will first have an interview with the Manager to discuss and identify what they want to do and what they will bring to the Club
- Students/Volunteers will only be admitted in numbers that do not hinder the essential work of the Club and will be given a mentor to help them understand daily routines/experiences
- Any information gained by the Student/Volunteer about the children, families, or other adults in the Club must remain confidential
- Students/volunteers are not allowed unsupervised access to children at any time. Regular Students / Volunteers will be DBS checked and required to provide two referees
- Students/Volunteers are not counted in our staffing ratios
- We ensure that students placed with us are engaged in a bona fide course, for which the study of children's development and activities is relevant
- Students/Volunteers should be familiar with the policies and procedures of the Club, and make every effort to adhere to them at all times
- Student/Volunteers should at all times be accountable to the Manager and follow directions from any member of the team
- We will inform Ofsted of the name, address and date of birth of any long-term Student or regular Volunteer helping in our Club
- We reserve the right to ask a Student/Volunteer not to come into the Club if we consider it detrimental to the provision of care for the children attending.

Quackers After School Club

Holbein Close, Basingstoke, RG21 3EX.

☎ 01256 413794 littleducklings@ymail.com

Ofsted Registration: EY434782 Charity Registration: 1132767



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We will support Students and liaise with tutors as necessary in order to help students to fulfil the requirements of their course of study, with the proviso that this does not interfere with our primary tasks in respect to the children in our care.

Any Student/Volunteer working in Quackers will be given their own copy of this policy, together with our Confidentiality Policy, Safety Policy, Health and Hygiene Policy and Evacuation Procedure. All other policies and procedures will be accessible to them, and we will allow them to copy any other policy should they request it.

Signed on behalf of Quackers After School Club: _____

Position: _____

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